



Position: Accountant
Location: Truro
Reports to: Controller
Start Date: ASAP
Status: Full-Time

Nova Truck Centres, a division of Nova Enterprises Limited, is a Freightliner and Western Star dealership with four locations across Nova Scotia. Recognized as an Employer of Choice by the Trucking Human Resource Sector Council Atlantic, we are a dynamic company within a competitive market.

Position Profile:

The Accountant heads our accounting team in Truro. The position requires a high level of integrity, understanding and implementation of GAAP, analysis and leadership.

Responsibilities:

- Preparation of monthly financial statements and variance analysis.
- Maintenance of GL accounts, including journal entries, monthly reconciliations and reports.
- Bank account reconciliations and managing cash flow.
- HST reporting and remittance, as well as other governmental reporting.
- Assist in the year-end audit.
- Supervise Accounts Receivable and Accounts Payable function and employees.
- Accounting support to the internal department managers.

Education, Experience & Skills:

- College Diploma or Business degree with an accounting concentration.
- Minimum of 3 years practical accounting and business experience.
- Excellent MS Office Suite skills, specifically excel
- High attention to detail, strong operational understanding, and excellent time management and organizational skills.
- Good communication, problem solving and team-building skills.
- Familiarity with the industry, experience with CDK software and leasing are all advantages but not pre-requisites.

Let us help you define your road to success by supporting you with our:

- Health & Dental programs
- RRSP programs
- Industry focused training and continued education programs
- Growth opportunities

We are interested in someone who will seek to improve and develop the company, as part of a dedicated team. If this sounds like you, we invite you to apply by sending your resume to: **Janet Handyside, Controller:**

Controller: careers@novatrucks.ca

*We thank all applicants for their interest but wish to advise that only those selected for an interview will be contacted.
NO PHONE CALLS PLEASE!*